MOSQUITO ABATEMENT
ST. TAMMANY PARISH

MINUTES

Board of Commissioners Meeting
October 21, 2026

1. Call to Order – The meeting was called to order at 1:01 p.m. by Chairperson Vicki Traina-Dorge. Present were Commissioners Vicki Traina-Dorge, Glen Boyer, and David Billiot; Executive Director Kevin Caillouet; Deputy Directors Jennifer Bushnell and Josh Foulon; Finance Director Chad Simon; and HR and Office Manager Sarah Malasovich. Guests were Tim Brown and Tim Smith, St. Tammany Parish Environmental Services. Commissioner Tod Klotzbach joined the meeting shortly after its commencement.

2. Public Comment – No other members of the public were present.

3. Board Approvals –
   a. Minutes – September 16 – A motion to approve these minutes was made by Commissioner Billiot, seconded by Commissioner Boyer, and carried
   b. Credit card purchases – The credit card purchases and associated receipts were reviewed by Chairperson Vicki Traina-Dorge and were found to be in good order. A motion to approve these purchases was made by Commissioner Boyer, seconded by Commissioner Billiot, and carried. Commissioner Kathryn Townsend will review the October purchases for the November meeting.
   c. Travel –
      i. Society of Vector Ecology Annual Conference Post-Travel – Executive Director – A motion to approve this travel was made by Commissioner Boyer, seconded by Commissioner Billiot, and carried.
      ii. FMCA Pre-Travel – The item was postponed to later in the meeting
      iii. LMCA Pre-Travel – Executive Director Kevin Caillouet will be attending the LMCA conference – A motion to approve this travel was made by Commissioner Boyer, seconded by commissioner Billiot, and carried.
      iv. AMCA Annual Meeting – Executive Director Caillouet reminded the board that the 2027 AMCA meeting would be in St. Louis and stated his plan to attend.
   d. Executive Director's Timecard & Leave – August 2026 – Commissioner Traina-Dorge reviewed the Executive Director's timecard and leave and found it in good order. A motion to approve the timecard was made by Commissioner Boyer, seconded by Commissioner Billiot, and carried.
   e. Bids – none
   f. Contracts
      i. Aircraft Repair and Inspections – Innovative Turbine
      ii. Septic Education Podcast Agreement – WRKF

   A motion to approve these contracts was made by Commissioner Klotzbach, seconded by Commissioner Boyer, and carried.

4. Old Business
   a. Service Review Final Report – The Balmoral Group – Laila Racevskis from The Balmoral Group reviewed the final report that group prepared in completing the service audit on the district, highlighting important findings and recommendations to continue service to the residents of the district. Commissioner Klotzbach asked if the Balmoral Group identified any specific items that stood out specifically in either a positive or negative way during their review. Ms. Racevskis stated that there was nothing beyond the main findings as specified in the report wherein they determined that the district and the board "demonstrates very careful financial management". Commissioner Klotzbach then asked for more insight into the recommendation to add more value to the helicopter. Ms. Racevskis stated that they determined that the helicopter is an important asset in addition to the fixed wing aircraft and said that the district should continue to utilize a cost-benefit analysis on a regular basis to ensure that the usage is maximized for the investment. Finally, Mr. Klotzbach asked for additional perspective in light of past history and focused on expense management, as there is a recommendation against consolidation, on why The Balmoral Group made that recommendation. Ms. Racevskis stated that they utilized a wide view of geographic region, neighboring districts, and feedback from stakeholders that there is no overlap, and confirmed that the districts that The Balmoral Group have reviewed are primarily independent districts as well, in some case recommending consolidation of services when there are overlapping services in a geographic region. Additionally, Ms. Racevskis stated that there are many unique challenges to the District and stated that the Parish needs a dedicated service of this kind to face these challenges. The District leadership thanked The Balmoral Group for their efforts and service. In closing, Executive Director Caillouet stated that the use of the helicopter in 2026 is significantly more diverse than that in 2025. A motion to approve this report was made by Commissioner Klotzbach, seconded by Commissioner Billiot, and carried.
   b. Septic Inspection CEA – St. Tammany Parish Government – The updated clauses suggested by the board at a prior meeting have been reviewed by both parties' attorneys and are approved by each. Further, the termination clause allows for assessments for continuation of this agreement in the future. Mr. Brown gave a high-level evaluation of where this inspection process currently stands, stating that the program is staffed by five and has inspected a significant number of properties to date. Mr. Brown stated that the program is going really well and is pleased with the results they are currently finding. A motion to accept the contract as written was made by Commissioner Klotzbach, seconded by Commissioner Boyer and carried.

5. New Business
   a. Treasurer's Report – Finance Director Simon presented the Treasurer's Report, summarizing September disbursements, revenue and vendor payments, and reviewed the balances of the accounts, highlighting some larger dollar income and expenses as well as the assigned funds disbursements and budget to actual comparisons. Expenses for the month of September totaled $466,972.09. Discussion regarding the disbursement of funds to support the septic inspection program ensued. Commissioner Traina-Dorge asked about the District's herbicide efforts. Executive Director Caillouet shared that there is a task force to address these problems but face budgetary limitations. Additional discussion regarding

herbicide efforts ensued. A motion to accept the Treasurer's Report was made by Commissioner Klotzbach, seconded by Commissioner Boyer and carried.

b. Incidents and Claims Report – Executive Direct Caillouet shared that there was a helicopter incident in Manatee County, Florida, costing the life of the pilot. He proceeded to share that there were two new incidents, the first of which was a spray near a Covington restaurant with outside dining. The District has built spray exclusion buffers from these restaurants in spray missions going forward. Additionally, the District sent a letter to the restaurant to apologize and to explain the effort to correct this going forward. A second incident was shared, involving an auto accident and insurance claim.
c. St. Tammany Parish RESET – Executive Director Caillouet stated that there is a new task force announced indicating a task force development for the determination of how a restructure of the tax structure in St. Tammany Parish might free funding for parish needs. That initial meeting will be on October 28, at 5:30 p.m.
d. 2026 Budget Amendment – November BOC Hearing – Finance Director Chad Simon shared that there is a deficit in the 2026 budget to purchase additional insecticide products in the amount of approximately $347,290, as the district has utilized the year's worth of product but has utilized all and needs to replenish the buffer amount for contingency plans. Additional discussion regarding chemicals used ensued.
e. 2027 Proposed Operating Budget – Dr. Caillouet introduced the proposed 2027 Budget for the board's review. Discussion ensued. Commissioner Boyer asked if the District was asked to present their budget to the council. That meeting is scheduled for October 28 at 10:00 a.m. Mr. Boyer also asked the plan to handle attrition and turnover within the District. Executive Director Caillouet shared the proposed salaries budget for 2027. Discussion ensued.
f. 2027 Salary Range – Executive Director Caillouet shared the updated salary ranges, as well as stating that the District is freezing the maximums and decreasing the starting salaries, also stating that the top 30% will cap their potential CPI increase but the remaining employees will receive a COI increase as per policy. A motion to approve this range was made by Commissioner Boyer, seconded by Commissioner Billiot and carried.
g. Calendar of Events

- September 16 – STPMAD BOC Meeting
- September 16, 23, 30, October 7, 14 – GIS District Library – Education Grant
- September 17 – Adopt-A-Park with Creekside Jr. High
- September 17 – Director's Roundtable EBRMARC
- September 20-25 – Society for Vector Ecology
- September 26 – Folsom Chili Cookoff
- September 26 – Bartram Bio Bash
- September 28 – Aquatic Invasive Plant Management
- September 28 – TBG Final Report Meeting
- October 1 – Parish Fair
- October 6 – Ouachita Parish Aerial Contracting

- October 6 – Walmart Drone Delivery
- October 8 – Adopt-A-Park with Fontainebleau Jr. High
- October 8 – Barefoot University Homeschool
- October 12 & 19 – STPSB College & Career Expo
- October 14 – STPG Septic Inspection CEA Meeting
- October 17-18 – Madisonville Wooden Boat Festival
- October 19 – Interviews for Facilities and Inventory Manager
- October 21 – Adopt-A-Park with Fifth Ward Jr. High
- October 21 – Mandeville Elementary Family Learning Night
- October 22 – LA SeaGrant
- October 24 – Slidell Noon Lions Club Touch a Truck
- October 25 – Slidell Antique & Craft Fair
- October 27 – Bayou Lacombe Middle STEAM Fest
- October 26 – Staff Coffee with Kevin
- October 27 – STPMAD Hosting District 11 Meeting
- October 28 – STP Council Budget Hearing 10am
- October 28 – STP RESET 5:30pm
- October 29 – STPMAD Spooky Soup Halloween Party
- November 4 – STPMAD Staff Meeting
- November 4 – GIS District Library Education Grant
- November 9-12 – FMCA Annual Meeting
- November 10 – GIS District
- November 12 – Director's Roundtable
- November 14 – Covington Three Rivers Art Festival
- November 13 – Abita Skies Wings and Wheels
- November 18 – STPMAD BOC Meeting
- November 20 – Thanksgiving Meal – 11am

i. November Board Meeting Date – Wednesday, November 18, 2026
   1. Public Hearing – 2027 Proposed Operating Budget – 12:45 p.m.
   2. Regular Meeting – 2027 Operating Budget Adoption – 1:00 p.m.

The board agreed to hold the November board meeting as scheduled.

Commissioner Klotzbach suggested public forums at the beginning of the year to explain our service and programs. Deputy Director Bushnell stated that the District has discussed holding these types of meetings in January and February, noting that these may be in conjunction with other political relevant topics. Additional discussion ensued. Mr. Boyer suggested a local channel commercial might be helpful to help educate the public

Circling back to Item 3.c.ii FMCA Annual Meeting – Pre Travel Authorization – Executive Director – a motion to approve this travel was made by commissioner Boyer, seconded by commissioner Klotzbach and carried.

Mosquito Control Report – Deputy Director Foulon presented the mosquito report for September, noting that *Nigripalpus* is the top species, followed by *Mansonia* and *Culex quinquefasciatus*, mentioning that the diversity of habitats in St.

Tammany continue to provide outbreaks of different species throughout the year. St. Tammany Parish continues to indicate one human case of West Nile Virus in 2026. The District treated 57,088 acres by aircraft and 78,029 acres by truck in the September. A motion to approve the mosquito report was made by Commissioner Boyer, seconded by Commissioner Klotzbach, and carried.

6. Adjournment – A motion to adjourn the meeting at 3:05 p.m. was made by Commissioner Boyer, seconded by Commissioner Klotzbach, and carried.

Respectfully submitted

Glen Boyer

Glen Boyer
Secretary/Treasurer