MOSQUITO ABATEMENT
ST. TAMMANY PARISH

MINUTES

Board of Commissioners Meeting
September 16, 2026

1. Call to Order – The meeting was called to order at 1:05 p.m. by Chairperson Vicki Traina-Dorge. Present were Commissioners Vicki Traina-Dorge, Kathryn Townsend, Glen Boyer, Tod Klotzbach, and David Billiot; Executive Director Kevin Caillouet; Deputy Directors Jennifer Bushnell and Josh Foulon; Finance Director Chad Simon; and HR and Office Manager Sarah Malasovich. Guests were Tim Brown, St. Tammany Parish Environmental Services, St. Tammany Parish Councilman Joe Impastato and St. Tammany Parish Councilman Jeff Corbin.

2. Public Comment – No other members of the public were present.

3. Board Approvals –
   a. Minutes – August 19 – A motion to approve these minutes was made by Commissioner Billiot, seconded by Commissioner Klotzbach, and carried.
   b. Credit Card Purchases – The credit card expenses were reviewed by Commissioner Billiot and found to be accurate and in good order. A motion to approve was made by Commissioner Townsend, seconded by Commissioner Boyer, and carried. September expenses will be reviewed by Commissioner Traina- Dorge for the October meeting.
   c. Travel – None
   d. Executive Director's Timecard & Leave – August 2026 – Commissioner Traina-Dorge reviewed the Executive Director's timecard and leave and found it in good order. A motion to approve the timecard was made by Commissioner Townsend, seconded by Commissioner Billiot, and carried.
   e. Bids – none
   f. Contracts
      i. Communications & Notifications Software – Everbridge
      ii. Accounting Software – Sage Intacct
      Executive Director Caillouet and Finance Manager Simon described these two renewal contracts.
      iii. Fixed-Wing Pilot Safety Training – Executive Director described the need for required bi-annual pilot training.

   A motion to approve these contracts was made by Commissioner Boyer, seconded by Commissioner Townsend, and carried.

4. Old Business
   a. Onsite Sewer Disposal System Inspections – St. Tammany Parish Government – Mr. Brown from STP Environmental Services shared the historical process of the proposal of economical support from the District to the parish for the inspections put forth. Mr. Brown emphasized that the number of inspections would not differ from the original proposal, to which the board committed $500,000 in funding each year for three years. Discussion followed, including some questions about the payment terms and timeline, and how the parish would report on the accountability. Councilman Impastato thanked the board for their support of this initiative. Councilman Corbin also expressed gratitude, recognizing the synergy in the mission of this endeavor. He then expressed concerns with tying the dedicated funds to specific numbers of inspections, which is currently defined in the cooperative endeavor, to show a direct correlation to the reduction of mosquito habitats, and therefore lesser costs to mosquito abatement. Mr. Corbin expressed concern that there could be a disaster or other situation that would delay the progress of the project but that would result in a delayed financial contribution as well. Mr. Brown stated that an Act of God statement that would correlate funding halt if the program also halted, could be included in the agreement as well. Mr. Brown also stated that they are utilizing a software that is being improved to allow data to be available on Environmental Services' website. Additional discussion ensued. A motion to remove 3.11 and 3.12 was made by Commissioner Townsend, seconded by Commissioner Billiot and carried. A motion to include a Force Majeure clause was made by Commissioner Townsend, seconded by Commissioner Boyer and carried.
   b. Third Party Performance Review Feedback – Executive Director Caillouet shared that The Balmoral Group provided a draft review, which has been distributed to the Board for their review. Dr. Caillouet shared some action items that were recommended to the District.

5. New Business
   a. Treasurer's Report – Finance Director Simon presented the Treasurer's Report, summarizing August disbursements, revenue and vendor payments, and reviewed the balances of the accounts, highlighting some larger dollar income and expenses as well as the assigned funds disbursements and budget to actual comparisons. A motion to accept the Treasurer's Report was made by Commissioner Klotzbach, seconded by Commissioner Townsend and carried.
   b. Incidents and Claims Report – Executive Director Caillouet stated there are no new incidents or open prior incidents.
   c. Employee Satisfaction Survey – Executive Director Caillouet reviewed the findings from the 2026 bi-annual employee satisfaction survey, noting that the responses indicate a decrease in confidence in the direction of mosquito abatement. He shared some of the concerns that the employees indicated, particularly around benefits, pay increases, job permanence, communication and transparency. Councilman Corbin stated that he hoped that employee confidence will improve over the course of the next few years as stability and feedback improves. Commissioner Klotzbach mentioned that national statistics reflect similar negative trends. Dr. Caillouet then shared the plans in place to address the concerns put forth in the employee feedback, including improving communication, including challenges in water outages. Commissioner Klotzbach requested to report issues

with Magnolia Water to the public service commissioner. Finally, Dr. Caillouet summarized the different communications tools that the district utilizes and intends to utilize going forward.

d. Calendar of Events
    - August 19 – STPMAD BOC Meeting
    - August 21 & 26 – PRP Grant with NTCC
    - August 24 – PRP Grant Podcast
    - September 1 – TBG Draft Report
    - September 1 – Field Operations Supervisor Interviews
    - September 2 – Lab Assistant Interviews
    - September 8 – GIS District
    - September 9 – VectoStar AI Platform
    - September 14 – Mosquito Biologist Department Meeting
    - September 14 – LMCA Presentation Meeting
    - September 15 – Ladies of the Knights of Columbus
    - September 16 – Leadership St. Tammany Revisited
    - September 16, 23, 30, October 7, 14 – GIS District/Library Grant Presentations
    - September 17 – LMCA Director's Roundtable
    - September 18 – Feedback and Management Letter Due to TBG
    - September 20 – Society for Vector Ecology Conference
    - September 24, October 8 – TBG Biweekly Meeting
    - September 26 – Folsom Chili Cook-off Team Skeeters & Spice
    - September 26 – Bartram Bio-Bash
    - October 7 – STPMAD Staff Meeting
    - October 13 – GIS District
    - October 21 – STPMAD BOC Meeting

e. Mosquito Control Report – Deputy Director Josh Foulon presented the mosquito control report. He shared a new project with bar coding systems in the field to streamline trapping process. He shared that habitat modelling is now reporting 83% accuracy, and shared about performance metrics and training opportunities as well. Mosquito populations have decreased in the extreme drought and heat for the last few weeks. The most prevalent species in traps is *Mansonia,* followed by *Culex quinquefasciatus* and C*ulex salinarius*. Aerial missions treated approximately 23,000 acres, while truck missions treated approximately 63,000 acres in August. A total of 49 property inspections were completed as well. Larvicide treatments covered approximately 1,300 miles of ditches as well. A total of 55 positive West Nile Virus mosquito pools with one known human cases in St. Tammany were reported as well. A motion to accept the mosquito report was made by Commissioner Boyer, seconded by Commissioner Klotzbach, and carried.

6. Adjournment – A motion to adjourn the meeting at 2:56 p.m. was made by Commissioner Klotzbach, seconded by Commissioner Townsend, and carried. Councilman Corbin mentioned an employee feedback tool the District might be interested in utilizing called Crawford Slip method. Secondly, he stated that statistics tools might be useful when applied to the data the District gathers.

Respectfully submitted

Glen Boyer

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Secretary/Treasurer