

MOSQUITO ABATEMENT

ST. TAMMANY PARISH

MINUTES

Board of Commissioners Meeting
August 19, 2026

1. Call to Order – The meeting was called to order at 1:00 p.m. by Chairperson Vicki Traina-Dorge. Present were Commissioners Vicki Traina-Dorge, Kathryn Townsend, Tod Klotzbach, and David Billiot; Executive Director Kevin Caillouet; Deputy Directors Jennifer Bushnell and Josh Foulon; Finance Director Chad Simon; and HR and Office Manager Sarah Malasovich. Guests Tim Brown, Tim Smith and Jeanne Marino from St. Tammany Parish Government, and Lester Richoux from Mauldin & Jenkins were in attendance. Commissioner Glen Boyer attended the meeting remotely.
2. Public Comment – No other members of the public were present.
3. Board Approvals –
 - a. Minutes – July 15 – A motion to approve these minutes was made by Commissioner Klotzbach seconded by Commissioner Billiot and carried.
 - b. Credit Card Purchases – The credit card expenses were reviewed by Commissioner Klotzbach and found to be accurate and in good order. A motion to approve was made by Commissioner Townsend, seconded by Commissioner Billiot, and carried. August expenses will be reviewed by Commissioner Billiot for the September meeting.
 - c. Travel – Society of Vector Ecology Annual Conference September 20-24, 2026 – Executive Director – Commissioner Billiot moved to approve this travel, seconded by Commissioner Klotzbach and carried.
 - d. Executive Director's Timecard & Leave – July 2026 – Chairperson Traina-Dorge reviewed the Executive Director's timecard and leave and found it in good working order. A motion to approve the timecard was made by Commissioner Townsend, seconded by Commissioner Klotzbach, and carried.
 - e. Bids – None
 - f. Contracts –
 - i. Arthur Gallagher Insurance – Drone Insurance Renewal
 - ii. Wright National Flood Insurance Company – Flood Insurance Renewal
 - iii. Progressive Insurance – Six-Month Auto Policy

A motion to approve these renewal contracts was made by Commissioner Klotzbach, seconded by Commissioner Townsend and carried.
4. Old Business
 - a. Onsite Sewer Disposal System Inspections – St. Tammany Parish Government – Tim Brown from St. Tammany Parish shared an update on the inspection process, stating that the inspection process has been underway for about two months, sharing initial inspection results and the steps of the process. This inspection will apply to approximately 25,000 residences south of the urban development line. Jeanne Marino, Director of

Grants for St. Tammany Parish, presented information about the financial assistance that may be available to eligible property owners for the costs to remedy failing septic systems, detailing the income limits that determine the funding source for grant funds, either through HUD or the EPA. She proceeded to share the review steps required as well. Mr. Brown shared that the neighborhoods with highest density of septic systems will have the highest priority. Additional discussion ensued. Commissioner Klotzbach asked what the District's committed funds will be used for. Mr. Brown stated that it would be used for Operational costs. Dr. Caillouet asked if the Board wanted to review the committed funds which was initially based upon 36,000 residences as there are now only 24,000 residences that will be impacted with this program. Additional discussion ensued. Commissioner Klotzbach asked what success in three years will look like; Mr. Brown stated that the Pontchartrain Conservancy is housing a program to do water quality sampling to determine if the septic runoff of fecal waste is reduced. Dr. Caillouet stated that the District will watch the mosquitoes and viral counts in those septic areas as well, to ensure a reduction is occurring. The Commissioners thanked the parish guests for the information they provided. A motion to table this cooperative agreement until it has been reviewed was made by Commissioner Townsend, second by Commissioner Klotzbach and carried.

- b. Cell Tower Update – Dr. Caillouet shared that the Vertical Bridge exploration process to move forward with construction of the cell tower is still underway, but they are experiencing some push back due to construction at the airport.
- c. Cost of Millage Campaign – Dr. Caillouet shared the total cost of the millage campaign, illuminating that the communications plan drove a significant increase in service education, resulting in dramatically increased service requests.
- d. Cost of Tariffs - Dr. Caillouet, responding to a request from the board, stated that it is not possible to directly account for Tariff costs but stated that the District can explore the fuel cost changes and how they have impacted the District. Finance Director Simon stated that the costs of fuel in 2026 are increased by 12.0%, possibly in response to the service request increase.

5. New Business

- a. Treasurer's Report – Finance Director Simon presented the Treasurer's Report, summarizing July disbursements, revenue and vendor payments, and reviewed the balances of the accounts, highlighting some larger dollar income and expenses as well as the assigned funds disbursements and budget to actual comparisons. A motion to accept the Treasurer's Report was made by Commissioner Townsend, seconded by Commissioner Klotzbach and carried.
- b. 2025 Financial Audit & Statewide Agreed Upon Procedures – Lester Richoux stated that there was a clean audit with no concerns or recommendations. He thanked the District employees, especially Finance Director Simon, for their efforts to maintain a strong working relationship and being very responsive to all requests and questions the auditors brought forth. Mr. Richoux also stated that the Louisiana Legislative Auditor-issued Agreed Upon Procedures were also upheld with no concerns or issues. Additional

discussion ensued, including discussing the Agreed Upon Procedures process, with Mr. Richoux stating that the District will not have to undergo this component of the audit for the next year (as there is a clean audit the prior year). A motion to accept the audit report was made by Commissioner Townsend, seconded by Commissioner Billiot and carried.

- c. Public Funds Transparency Dashboard - Dr. Caillouet stated that a social media posting brought to the District's attention that transparency dashboards are available that express the finances of government organizations to the public. District leadership has researched the process and found software that allows the information to be searchable and able for descriptions to be available at a per-transaction level. Dr. Caillouet showed some demonstrations of how this type of portal may look. Finance Director Simon stated that there is some in-house benefit from budget planning perspectives as well. Discussion regarding the cost and time effort of these programs vs the benefits ensued. The District will proceed with an RFP to find out what other tools may be available and will bring that information to the Board.
- d. Five Year Plan Development Conference – Dr. Caillouet stated that, following the conclusion of the Balmoral Service Audit (around the end of September), the District should take that data and other input and work towards creating a five year plan. Dr. Caillouet suggested some options including public meetings, offsite meetings of leadership, contracting a facilitator, etc. Discussion ensued. Dr. Traina-Dorge suggested waiting for the Balmoral report prior to moving forward. Commissioner Klotzbach agreed that having the report first and utilizing the service auditor to facilitate this process and finally suggested that the District could also engage other community leaders. The Board stated they would revisit this at the next Board meeting.
- e. Incidents and Claims Report – Executive Director Caillouet stated that there was one new incident (a district vehicle was rear-ended).
- f. Calendar of Events
 - July 15 – STPMAD BOC Meeting
 - July 16, 30 – TBG Performance Review Biweekly
 - July 27 – Western Carolina University Mosquito Age Grading
 - July 28, 31, August 6, 19 EPA – NTCC Grant Planning Meeting
 - July 29, 31 – Welcome Trust Grant planning
 - August 5 – STPMAD Staff Meeting
 - August 7 – Keep St. Tammany Safe Government Partners Meeting
 - August 11 – St. Tammany GIS District
 - August 14 – ClearGov Demonstration
 - August 21 – EPA – NTCC Grant planning
 - September 1 – Draft of TBG Performance Review
 - September 2 – STPMAD Staff Meeting
 - September 8 – St. Tammany GIS District
 - September 8 – ClearGov Follow-Up
 - September 16 – Leadership Revisited Presentation
 - September 16 – STPMAD Board Meeting

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- i. September Board Meeting Date – Confirmed for September 16.
- g. Mosquito Control Report – Deputy Director Josh Foulon presented the mosquito control report. Mosquito activity is decreasing. The most prevalent species in traps is *Mansonia*, seconded by *Culex salinarius*. Total West Nile Virus-infected mosquito pools are 45, with 1 human case reported in St. Tammany. Aerial missions treated approximately 215,000 acres, while truck missions treated approximately 90,000 acres in June. A total of 274 property inspections were completed as well. Larvicide applicators treated 1,495 miles in July as well. A motion to accept the mosquito report was made by Commissioner Townsend, seconded by Commissioner Billiot, and carried.
- 6. Adjournment – A motion to adjourn the meeting at 2:56 p.m. was made by Commissioner Townsend, seconded by Commissioner Klotzbach, and carried.

Respectfully submitted



Glen Boyer
Secretary/Treasurer