

MOSQUITO ABATEMENT

ST. TAMMANY PARISH

MINUTES

Board of Commissioners Meeting
July 15, 2026

1. Call to Order – The meeting was called to order at 1:04 p.m. by acting Chairperson Kathryn Townsend. Present were Commissioners Kathryn Townsend, Glen Boyer, Tod Klotzbach, and David Billiot; Executive Director Kevin Caillouet; Deputy Directors Jennifer Bushnell and Josh Foulon; Finance Director Chad Simon; Aerial Supervisor Paul Spadoni; and HR and Office Manager Sarah Malasovich. Guests Melissa Hodgson and Sam Caruso joined the meeting as well. Guest Cortney Cortez from the Balmoral Group joined remotely. Chairperson Vicki Traina-Dorge joined the meeting at 2:00 p.m.
2. Public Comment – No other members of the public were present.
3. Board Approvals –
 - a. Minutes – June 17 – A motion to approve these minutes was made by Commissioner Billiot, seconded by Commissioner Klotzbach, and carried.
 - b. Credit Card Purchases – The credit card expenses were reviewed by Commissioner Boyer and found to be accurate and in good order. A motion to approve was made by Commissioner Klotzbach, seconded by Commissioner Billiot, and carried. July expenses will be reviewed by Commissioner Klotzbach for the August meeting.
 - c. Travel – None
 - d. Executive Director's Time Card & Leave – June 2026 – Commissioner Townend reviewed the Executive Director's time card and leave, and found it in good working order. A motion to approve the time card was made by Commissioner Boyer, seconded by Commissioner Klotzbach, and carried.

A motion was made to move agenda items 4a. and 4.b. to the next item was made by Commissioner Boyer and seconded by Commissioner Klotzbach, and carried.

4. Old Business
 - b. 2028 Millage Renewal Report – Sam Caruso, campaign manager, congratulated the board on a resounding victory, stating that his opinion is now that the District knows how to communicate even more effectively with the public, and how to discern the important messaging. Melissa Hodgson reiterated the congratulations and recognized the importance of managing the narrative to counter the negative messaging that had been utilized in the public prior to the election. Discussion ensued, including ideas for continued media relations efforts going forward. The District employees shared some lessons learned as well.

3. Performance Review Update – the Balmoral Group – Cortney Cortez, Senior Economist from the Balmoral Group, shared an update on the Performance Review project that is underway, stating that the project is over halfway completed. Ms. Cortez continued to update the board on the process steps completed to date, including the outreach components to stakeholders and initiating the draft report. Finally, she summarized the anticipated outcomes of the review. Discussion ensued, including details about the identified stakeholders, etc., as well as how the surveys were distributed. The draft report is scheduled to be completed by September 1, with a final report finalized by the end of September.
4. Board Approvals (Continued – at this time Chair Commissioner Vicki Traina-Dorge presided over the meeting)
 - e. Bids – Sale of Islander Aircraft – Two bids were received from Precision Aviation Group Inc (\$451,000) and Oberman (\$300,000). The District recommended that the board accept the bid from Precision Aviation Group, Inc. A motion to award that bid as such was made by Commissioner Klotzbach and seconded by Commissioner Boyer, and carried.
 - f. Contracts
 - i. Property & Stock Insurance – Velocity Risk – A motion to approve the Property Insurance renewal at \$68,779.83 and the Stock Insurance renewals at \$16,804 was made by Commissioner Klotzbach, seconded by Commissioner Townsend, and carried.
 - ii. Septic Inspection – St. Tammany Parish Government – Executive Director Caillouet stated that an agreement was submitted for the joint endeavor to assist with the Septic System Inspection Process. Dr. Caillouet then reminded the board of the process to instate this program. Commissioner Townsend reminded the Board that this is a controversial policy due to some of the public perception of this program. The District has committed to this funding with assigned funds for the initial three year period. After further discussion, a motion to table this discussion for further review with the grants departments available to attend next month was made by Commissioner Boyer, seconded by Commissioner Klotzbach, and carried.
 - iii. Admin Building Fire Alarm – I.T.S. File Alarm Security – Executive Director Caillouet shared the cost benefit of changing the current fire alarm system to a cellular system which would then allow a data connection to be removed. A motion to approve this change was made by Commissioner Townsend, seconded by Commissioner Klotzbach, and carried.
 - iv. ULV Insecticide Evaluation – Eurofins – this company is requesting an opportunity for us to evaluate a new pre-market insecticide product. The Eurofins company would pay the District to undertake this trial approximately \$9,800 over two months. A motion to approve this was made by Commissioner Boyer, seconded by Commissioner Townsend and carried.
5. Old Business
 - a. 2028 Millage Renewal Report

- i. Resolution for Canvassing and Declaring the Results of the 2026 Election – Chairperson Vicki Traina-Dorge read into record this resolution. A motion to put forth this resolution was made by Commissioner Klotzbach, seconded by Commissioner Townsend, and carried, with the following roll call vote: Commissioner Boyer – Aye, Commissioner Townend – Aye, Commissioner Billiot – Aye, Commissioner Klotzbach – Aye, Commissioner Traina-Dorge – Aye; No Nays, Abstains or Absents.
 - c. Commissioners' Travel Policy – Discussion regarding the travel policy options for the District Board regrouped from previous discussions. Following discussion on the governance of board travel was, a motion to not policy travel but encourage self-governance was made by Commissioner Boyer, seconded by Commissioner Billiot and carried.
6. New Business
- a. Treasurer's Report – Finance Director Simon presented the Treasurer's Report, summarizing June disbursements, revenue and vendor payments, and reviewed the balances of the accounts, highlighting some larger dollar income and expenses as well as the assigned funds disbursements and budget to actual comparisons. A request was made to add Tarriff reporting to the treasurer's report. A motion to accept the Treasurer's Report was made by Commissioner Townsend, seconded by Commissioner Boyer and carried.
 - b. Incidents and Claims Report – Executive Director Caillouet stated there are no new incidents or open prior incidents.
 - c. Operations and Outreach Personnel Review – Executive Director Caillouet stated that an employee will be terminated from the Field Operations Department, freeing one FTE budgeted position. The District proposed that one fewer Biologist is acceptable but that there is a need for a Full Time Outreach Position. The Lab Manager Position will absorb the available FTE position left by the resignation of Dr. Unlu. Deputy Director Foulon stated that the operations can function acceptably without that additional FTE. Finally, Executive Director Caillouet stated that the District would like to add a part time IT/GIS Assistant Position. These personnel changes will net one part time employee with significant cost savings for the District. Commissioner Boyer reiterated that part time services could be benefited from outreach to the local HBCUs as well as other channels. A motion to approve this plan as stated was made by Commissioner Townsend, seconded by Commissioner Boyer, and carried.
 - d. 2026 Millage
 - i. Public Comment on the 2026 Millage Adoption – no members of the public were present.
 - ii. Adopt the 2026 Millage Rate – Resolution – Chairperson Traina-Dorge read into record the Millage Resolution to adopt the millage at 2.27 mills, with the following roll call vote: Commissioner Boyer – Aye, Commissioner Townend – Aye, Commissioner Billiot – Aye, Commissioner Klotzbach – Aye, Commissioner Traina-Dorge – Aye; No Nays, Abstains or Absents.
 - e. Calendar of Events

Board of Commissioners – Minutes
July 15, 2026

- June 17 – STPMAD Board of Commissioners Meeting
 - June 18, 25, July 2, July 23, August 6 – TBG Performance Review
 - June 18 – Lacombe Rec District Summer Camp
 - June 19 – Juneteenth Holiday
 - June 23 – Abita Springs Town Council
 - June 23 – Radio Interview Lake 94.7 & 104.7
 - June 25 – Old River Road HOA
 - June 26, July 31 – Covington Kidz Block Party
 - June 27 – Millage Renewal Election Day
 - June 27 – Lacombe Fish-Crab-Explore
 - June 27 – Slidell Heritage Fest
 - July 1 – Folsom Community Expo
 - July 1 – STPMAD Staff Meeting & Luncheon
 - July 1 and July 9 – Slidell Airport Field Trip
 - July 2 – STPMAD Millage Renewal Appreciation Lunch
 - July 2 – Mosquito Surveillance Manuscript
 - July 3 – Independence Day Holiday
 - July 14, August 11 – GIS District Meeting
 - July 15 – Welcome Trust Grant Proposal
 - July 16 – Children’s Museum Summer Camp
 - July 18 – MHS Robotics
 - July 22 – Abita Children’s Academy
 - July 25 – Chefs NOLA Summertime Marketplace Slidell
 - July 25 – CMST Back to School Bash
 - July 30 – Bel Air HOA
 - August 5 – STPMAD Staff Meeting
 - August 19 – STPMAD BOC Meeting
- f. Mosquito Control Report – Deputy Director Josh Foulon presented the mosquito control report. Multiple rainfall events are creating spikes of woodland species. Due to the thick canopy, multiple treatments are sometimes required. The most prevalent species in traps is *Culex salinarius*, though woodland mosquitoes continue to be more responsible for the elevated service requests. Aerial missions treated approximately 325,000 acres, while truck missions treated approximately 95,000 acres in June. A total of 556 property inspections were completed as well. A motion to accept the mosquito report was made by Commissioner Klotzbach, seconded by Commissioner Townsend, and carried.
7. Adjournment – A motion to adjourn the meeting at 3:21 p.m. was made by Commissioner Townsend, seconded by Commissioner Billiot, and carried.

Respectfully submitted



Glen Boyer
Secretary/Treasurer