

MOSQUITO ABATEMENT

ST. TAMMANY PARISH

MINUTES

Board of Commissioners Meeting
May 20, 2026

1. Call to Order – The meeting was called to order at 1:02 p.m. by Acting Chairperson Kathryn Townsend. Present were Commissioners Townsend, Boyer, Klotzbach, and Billiot; Executive Director Kevin Caillouet; Deputy Directors Isik Unlu, Jennifer Bushnell, and Josh Foulon; Finance Director Chad Simon; HR and Office Manager Sarah Malasovich; Aerial Supervisor Paul Spadoni.
2. Public Comment – No other members of the public were present.
3. Board Approvals –
 - a. Minutes – April 15 and 29 – A motion to approve these minutes was made by Commissioner Billiot, seconded by Commissioner Klotzbach, and carried.
 - b. Credit Card Purchases – The credit card expenses were reviewed by Commissioner Traina-Dorge and found to be accurate and in good order. A motion to approve was made by Commissioner Boyer, seconded by Commissioner Billiot, and carried. May expenses will be reviewed by Commissioner Townsend for the June meeting.
 - c. Travel – None
 - d. Executive Director's Time Card & Leave – May, 2026 – Commissioner Townsend reviewed the time card and leave, and found it in good working order. A motion to approve the time card was made by Commissioner Klotzbach, seconded by Commissioner Boyer, and carried.
 - e. Bids – Rebid of the Britten Norman Islander – Aerial Supervisor Paul Spadoni described how the previous bid that was approved did not conclude in a sale. After review, a new retail value was determined to be approximately \$500,000. A recommendation was made to rebid the plane at a minimum bid of \$437,500. Additional discussion about the bid process proceeded. A motion to bid the plane at \$437,500 was made by Commissioner Boyer with the same bidding process. This motion was seconded by Commissioner Klotzbach, and carried.
 - f. Contracts – Drone Insurance – Gallagher Insurance Company – this renewal was not yet available.
4. Old Business
 - a. Commissioner Travel – Commissioner Vicki Traina-Dorge asked to table this discussion until she can be present. A motion to table by Commissioner Klotzbach and seconded by Commissioner Boyer and carried.
 - b. Operational Performance Measures – Executive Director Caillouet presented additional information about the performance measures as presented in April, including performance-to-date on the goals where available. Commissioner Klotzbach suggested a spreadsheet with a snapshot view with red/yellow/green to have status available regularly;

Executive Director Caillouet stated that dashboards will also be created for several of the metrics. A motion to table the Operational Performance Measures for a month to allow time for further review was made by Commissioner Boyer, seconded by Commissioner Klotzbach, and carried.

5. New Business

- a. Treasurer's Report – Finance Director Simon presented the Treasurer's Report, summarizing April disbursements, revenue and vendor payments, and reviewed the balances of the accounts, highlighting some larger dollar income and expenses as well as the assigned funds disbursements and budget to actual comparisons. Additional discussion ensued. A motion to accept the Treasurer's Report was made by Commissioner Billiot, seconded by Commissioner Boyer and carried.
- b. Incidents and Claims Report – Executive Director Caillouet reviewed a new incident and updated on the previous incident. Three additional incidents have been resolved.
- c. Bank Signatory Authority – The bank has requested Resolutions for the District to add Deputy Director Jennifer Bushnell as a second signor on the District's Bank Accounts. Mr. Boyer read these Resolutions into record to thereby do so. A motion to accept these resolutions was made by Commissioner Klotzbach, seconded by Commissioner Billiot, and carried.
- d. Deputy Director of Laboratory Services Resignation – Deputy Director Isik Unlu shared that she has accepted a position as a Director for Indian River County Florida Mosquito Abatement. Dr. Unlu thanked the board for the opportunity and expressed her admiration for the District and its initiatives. The Board agreed to wish Dr. Unlu well. Her last day with the District will be on June 12. Executive Director Caillouet stated that the assigned funds that were defined for the pilot program for research may not be sustainable in the ongoing future. Dr. Unlu will review with the existing team which contracts' endeavors may continue. At this time, Executive Director Caillouet stated that the intent will not be to hire a new Research Entomologist. Commissioner Boyer stated that there were two applicants for the Deputy Director of Lab Services position and would the other candidate be qualified for this opening. Dr. Caillouet stated that the other candidate would be very qualified for a Lab Manager position which might suffice for the needs of the District in the current climate. Commissioner Townsend asked if someone in-house might move to a PhD status long-term; Dr. Caillouet stated that there is someone who currently does want to pursue that future. Discussion of tuition reimbursement ensued. Commissioner Boyer moved that the District hire a Lab Manager position rather than a Deputy Director position. This motion was seconded by Commissioner Klotzbach and carried.
- e. Calendar of Events
 - April 15 – STPMAD BOC Meeting
 - April 15 – Marigny Elementary
 - April 16 – Mandeville Rotary
 - April 20 – STPMAD Pilot Memorial
 - April 21 – Covington Rotary
 - April 23 – TBG Performance Review Kickoff
 - April 24-25 – Northshore Garden and Plant Sale

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- April 24 – Covington Kidz Block Party
- April 25 – Beaks & Barks Adoption Event
- April 25 – Folsom Touch a Truck
- April 28 – WWL Radio Interview
- April 28 – Meadowlake HOA
- April 29 – Home Classes LLC Presentation
- April 29 – Coin du Lestin HOA
- April 29 – STPMAD Special BOC Meeting
- April 29 – TBG Data Request
- April 30 – STP Council Special Meeting and Sales Tax Proposition
- May 1 – WWNO/WRKF Radio Interview
- May 6 – STPMAD Staff Meeting
- May 6 – Covington Business Association
- May 5-6 – LNS Retreat
- May 7-8 – TBG Performance Review Site Visit
- May 9 – Folsom Art Festival
- May 12 – St. Tammany GIS District Meeting
- May 14 – WVUE Fox 8 Morning Show
- May 15 – STPMAD Crawfish Boil
- May 16 – Pearl River Town Council
- May 21 – LMCA Director’s Roundtable
- May 21 – Scout Open House
- May 25 – Memorial Day Holiday
- May 26 – District 11 East Community Meeting
- May 27 – STP Council Finance Committee
- May 27 – District 11 West Community Meeting
- May 28 – STP DHS Hurricane Preparedness
- May 28 – Barefoot University Homeschool
- May 29 – Covington Kidz Block Party
- May 30 – Slidell Farmer’s Market/Adoption Event
- May 30 – Lacombe Farmer’s Market
- June 2 – Little Academy Educational Presentation
- June 3 – STPMAD Staff Meeting
- June 4 – WWL TV Great Day Louisiana
- June 4 – STP Council Meeting and Mosquito Awareness Week Proclamation
- June 6 – Northshore Robotics STEM Fest
- June 8 – Village of Folsom
- June 9 – STP GIS District
- June 9 – City of Slidell Council
- June 10 – Eden Isles HOA
- June 11 – City of Mandeville Council
- June 12 - STPMAD Legislative Open House
- June 13 – Public Open House
- June 13 – Early Voting Opens

- June 16 – Town of Abita Springs Council
- June 17 – STPMAD Board of Commissioners Meeting

A motion to add to the agenda an item g. Update on Millage by Commissioner Klotzbach, seconded by Commissioner Billiot and carried. And a motion to add item h. Direct Deposit by Commissioner Boyer, seconded by Commissioner Klotzbach, and carried.

- g. Update on Millage – Executive Director commented that there has been a lot of commentary on voting. It was noted that there was a small voter turnout at the most recent election. Commissioner Boyer stated that continued education will continue to propel the millage campaign.
 - h. Direct Deposit – Commissioner Boyer noted that a few employees still receive paper checks and recommended that this be changed by policy to require direct deposit, resulting in efficiencies for the Finance Director. A motion to adopt that policy was made by Commissioner Boyer, seconded by Commissioner Billiot, and carried.
 - i. Mosquito Control Report – Deputy Director Josh Foulon presented the mosquito report, noting that *Culex salinarius* remains the most active population, with its expected seasonal increase occurring. He noted that truck and aerial treatments have also increased in line with the mosquito activity, with 66,277 acres adulticided by truck in April, and larviciders treated 1,287 miles.
6. Adjournment – A motion to adjourn the meeting at 12:45 p.m. was made by Commissioner Boyer, seconded by Commissioner Klotzbach, and carried.

Respectfully submitted

Glen Boyer

Glen Boyer
Secretary/Treasurer