

MOSQUITO ABATEMENT

ST. TAMMANY PARISH

BOARD OF COMMISSIONERS

David C. Stuart, *Chairman*

Dr. Peter J. Gerone, *Secretary-Treasurer*

Dr. Andrew J. Englande, *Commissioner*

Kathryn Townsend, *Commissioner*

Dr. Vicki Traina-Dorge, *Commissioner*

MINUTES

Board of Commissioners Public Meeting May 18, 2022

DIRECTOR

Dr. Kevin A. Caillouet, *Ph.D., M.S.P.H.*

OPEN

The meeting of the Board of Commissioners, St. Tammany Parish Mosquito Abatement District, was called to order at 1:04pm by Chairman David Stuart, at the St. Tammany Parish Mosquito Abatement District, 62436 Airport Road, Slidell, LA.

Present were Dr. A.J. Englande, Jr., Dr. Peter Gerone, Mr. David Stuart, Ms. Kathryn Townsend, and Dr. Vicki Traina-Dorge, Commissioners; Mr. Jake Abdalla, Legal Counsel; Dr. Kevin Caillouet, Director; Mr. Calvin Smotherman, Assistant Director; and Mr. Chad Simon, Accounting Manager. Advisors Ron Francis and Dawn Wesson were absent.

PUBLIC COMMENT PERIOD

Chairman Stuart opened the floor for public comment. There were no members of the public present.

MINUTES (Appendix 1)

The minutes from the April 20 meeting were presented. The minutes were approved on a motion by Commissioner Traina-Dorge and seconded by Commissioner Englande. The motion carried.

TREASURER'S REPORT AND CREDIT CARD PURCHASES (Appendix 2)

Commissioner Englande reviewed all credit card purchases for the month of April. All charge accounts were found reasonable, accurate and consistent with District purchasing policies. Commissioner Traina-Dorge will verify credit card purchases before the June meeting.

Commissioner Townsend moved to accept the credit card purchase review. Commissioner Traina-Dorge seconded the motion. Carried.

Accounting Manager Simon presented the Treasurer's Report and summarized April disbursements, revenue, and vendor payments.

Chairman Stuart inquired about mileage reimbursement for the Board of Commissioners. Legal Counsel Abdalla will investigate and advise the Board at the June 15 meeting.

Commissioner Traina-Dorge moved to accept the Treasurer's Report as presented. Commissioner Townsend seconded the motion. The motion carried. The Treasurer's Report was approved in consideration of, and according to, the District's strategic operational and administrative priorities plan.

PUBLIC COMMENT ON 2022 MILLAGE ADOPTION

Chairman Stuart opened the floor for public comment on the adoption of the 2022 millage. There were no members of the public present.

RESOLUTION TO ADOPT THE 2022 MILLAGE (Appendix 3 and 4)

Chairman Stuart set forth the millage resolution and called for a motion to adopt the 2022 millage rate of 3.35 mils, rolled back from the previous 3.57 mils. The motion was put to a vote and unanimously passed with Commissioners Englande, Gerone, Stuart, Townsend and Traina-Dorge voting in favor of the resolution.

YEAS-5 NAYS-0 ABSTAINED-0 ABSENT-0

Chairman Stuart then presented the millage affidavit. The document was executed by Director Caillouet and notarized by Legal Counsel Abdalla.

LIVESTREAM FUTURE MEETINGS FOR PUBLIC ACCESS

The Director invited discussion regarding live streaming of future meetings for public access. Commissioners considered the existing degree of public interest, transparent communication, access via multiple forums, and current availability of audio recordings.

Commissioner Englande made a motion to table this proposal. Commissioner Townsend seconded the motion. The motion carried.

Commissioner Englande asked Director Caillouet to compile a list of advantages and disadvantages of live streaming future meetings for public access.

ERICKSEN KRENTEL - REQUIRED AGREED-UPON PROCEDURES (Appendix 5)

Accounting Manager Simon reported that auditors Ericksen Krentel will complete the enhanced audit for the Louisiana Legislative Auditor. A schedule of agreed-upon procedures was presented to the Board. Following the enhanced audit, Ericksen Krentel will issue a written report reviewing procedures and findings.

Chairman Stuart called for a motion to approve the required agreed-upon procedures for the Ericksen Krentel enhanced audit engagement. Commissioner Traina-Dorge so moved. Commissioner Englande seconded the motion. Carried. The document was signed by Chairman Stuart.

CONTRACTOR BID OPENING - TUESDAY, MAY 31 - 2PM

Director Caillouet stated that a public meeting will be held at the District office Tuesday, May 31 at 2pm to receive sealed contractor bids for the campus expansion. Legal Counsel Abdalla will then review each bid for compliance. At the June 15 meeting, the Board will award the bid to the lowest responsive bidder, contingent upon legal counsel review and approval of the contract.

BOARD APPROVALS

- a. Travel - None

b. Contracts

1. Central Life Sciences Agreement

Director Caillouet presented the Cooperator Agreement with Central Life Sciences (\$15,505) for the evaluation of a new adulticide product. Cage tests, droplet analysis, lab assays, and detoxification enzyme trials will be used to determine the product's effectiveness. Legal Counsel Abdalla reviewed and approved the agreement.

Commissioner Traina-Dorge moved to approve the Cooperator Agreement with Central Life Sciences. Commissioner Englande seconded the motion. Carried.

2. Valent Biosciences Agreement

The Director presented a similar Cooperator Agreement with Valent Biosciences (\$16,010) to evaluate a fermented compound for adult mosquito control. Legal Counsel Abdalla reviewed and approved the agreement.

Commissioner Gerone moved to approve the Cooperator Agreement with Valent Biosciences. Commissioner Traina-Dorge seconded the motion. Carried.

3. Unmanned Aircraft Hull and Liability Renewal (Appendix 6)

Director Caillouet presented the Unmanned Aircraft Systems Liability renewal for \$2,129, slightly higher than the expiring policy premium at \$2,067. Legal Counsel Abdalla reviewed and approved the agreement.

Commissioner Englande moved to approve the Unmanned Aircraft Hull and Liability renewal. Commissioner Townsend seconded the motion. Carried.

d. Director's Time Card, Leave and Travel - April 10-May 7 (Appendix 7)

Chairman Stuart reviewed the Director's time card, leave and travel for April 10-May 7.

Commissioner Gerone moved to approve the Director time card, leave and travel. Commissioner Traina-Dorge seconded the motion. Carried.

CALENDAR OF EVENTS

The Director reviewed recent operational highlights and upcoming events.

- New Orleans Mosquito Academy Presentations
- ADAPCO Vendor Meeting
- Public Records Retention Policy Meeting
- Effect of pH on *Bti* Efficacy Manuscript with LSU
- St. Tammany Ten Step Project
- Hyacinth Abatement Workflow Meeting
- Employment of Research Coordinator Mollie Dimise
- Sewage Operations Training Meeting
- Construction Pre-Bid Conference

- LMCA Annual Meeting Planning
- CDC Sewage and *Cpq* Analysis
- Tulane International Visitor Leadership Program Presentation
- Campus Expansion Construction Bid Opening
- Board of Commissioners Meetings
- Staff Meetings

MOSQUITO CONTROL REPORT

Assistant Director Smotherman reviewed the top five mosquito species for April. The most abundant species was *Culex salinarius*, followed by *Cx. quinquefasciatus*, *Coquillettidia perturbans*, *Anopheles crucians*, and *An. vexans*. Arbovirus trap collections of *Cx. quinquefasciatus* increased due to higher temperatures. *Cx. salinarius* collections were average for this time of year. There was a slight decrease in the number of acres treated by ground adulticiding in April, as compared with 2021. There were no aerial adulticide operations during the month of April. Larvicide treatments throughout April were comparable to the previous year.

Elevated temperatures accelerated larval development, which resulted in an increase in service requests for property inspections. Service requests are one tool used to detect adult mosquito management thresholds.

ADJOURN

There being no further business, the meeting was adjourned at 2:18pm on a motion by Commissioner Traina-Dorge and seconded by Commissioner Gerone. Carried.

Respectfully submitted,



Peter J. Gerone
Secretary

Appendices

1. Minutes
2. Treasurer's Report
3. Millage Resolution
4. Millage Affidavit
5. Ericksen Krentel Procedures
6. Unmanned Aircraft Renewal
7. Director's Time Card

