

MOSQUITO ABATEMENT DISTRICT

ST. TAMMANY PARISH

BOARD OF COMMISSIONERS

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| Dr. Eugene A. Garcia III | Chairman |
| Anthony Alfred | Secretary - Treasurer |
| Dr. Andrew J. Englande Jr. | Commissioner |
| Dr. Peter J. Gerone | Commissioner |
| David C. Stuart | Commissioner |

DIRECTOR
Victoria G. Taylor

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MINUTES

Board of Commissioners Meeting February 22, 2017

OPEN

The meeting of the Board of Commissioners, St. Tammany Parish Mosquito Abatement District, was called to order at 1:00pm by Acting Chairman Pete Gerone, February 22, 2017, in the District office at 62512 Airport Road, Building 23, Slidell, Louisiana.

Present were Mr. Anthony Alfred, Dr. A.J. Englande Jr., Dr. Peter Gerone, and Mr. David Stuart, Commissioners; Dr. Ron Francis, Dr. Bob Lowrie, and Dr. Dawn Wesson, Advisors; Mrs. Viki Taylor, Director; and Dr. Kevin Caillouet, Assistant Director. Supervisor of Aerial Operations Ben Smith was a guest at the meeting. Commissioner Eugene Garcia and Legal Counsel Jake Abdalla were absent.

MINUTES

The minutes from the January 18 meeting were presented. The minutes were approved on a motion by Commissioner Alfred. Commissioner Englande seconded the motion. Carried.

TREASURER'S REPORT

The Treasurer's Report was presented and discussed. The Treasurer's Report was accepted on a motion by Commissioner Stuart. Commissioner Englande seconded the motion. Carried.

AIRCRAFT UPDATE

Supervisor of Aerial Operations Ben Smith presented Twin Otter change orders for Board approval. He consulted with auditor Keith Rovira, who advised that the change orders will not conflict with state public bid laws. The following change orders were approved as follows.

Six passenger seats @ \$2000 each

Commissioner Alfred so moved. Commissioner Englande seconded the motion. Carried.

Wing wiring disconnect \$37,600

Commissioner Alfred so moved. Commissioner Stuart seconded the motion. Carried.

Non destructive tank testing - \$60,000

Commissioner Alfred moved to approve non destructive tank testing not to exceed \$60K.
Commissioner Stuart seconded the motion. Carried.

Chief Pilot Smith further reported that the casting on the cylinder strut for the Islander's nose gear requires replacement. A re-manufactured part is available for \$15K. The Board concurred.

The Board asked Mr. Smith to provide a PowerPoint presentation at the March meeting.

AERIAL ADULTICIDE BIDS

Two bids were received as follows.

Clarke Environmental Mosquito Management

\$0.76 per acre - application only - minimum per callout not less than 30,000 acres

Vector Disease Control International

\$0.74 per acre - application only

Commissioner Alfred moved to award the bid to Vector Disease Control International.
Commissioner Englande seconded the motion. The motion carried.

COMPLIANCE QUESTIONNAIRE

Director Taylor presented the Compliance Questionnaire. Acting Chair Gerone set forth the document for consideration. Commissioner Englande moved to adopt the Compliance Questionnaire as presented. Commissioner Stuart seconded the motion. Carried.

RESCHEDULE MARCH 15 BOARD MEETING TO MARCH 22

The March meeting was rescheduled for March 22, because of a conflict with the LMCA Spring Workshop.

WORKERS COMPENSATION INCREASE

The Director reported that due to the KingAir loss and the claims loss ratio, the Workers Compensation Insurance premium will increase by \$31,743. In March, LWCC will provide a mobile training center to education employees on defensive driving, chemicals, communications, etc. Commissioner Stuart moved to accept the LWCC premium increase. Commissioner Alfred seconded the motion. Carried.

The One Beacon insurance renewal package (crime, inland marine/equipment, commercial auto, and umbrella) will decrease by \$9,863.45.

GPS SPRAY SYSTEM UPDATE

Assistant Director Caillouet reported that the GPS Monitoring and Flow Control Systems most responsive bidder was Leading Edge. Leading Edge submitted the only proposal that included all aspects of the bid specifications. The cost will range from \$98,340 - \$142,040, depending upon the hardware display selected for each unit. Leading Edge was awarded the bid on a motion by Commissioner Alfred. Commissioner Stuart seconded the motion. Carried.

PERFORMANCE EVALUATIONS

The Assistant Director reported that performance evaluations were completed for all employees.

INFORMATION TECHNOLOGIST UPDATE

Assistant Director Caillouet provided an information technology update. The District dedicated \$350k to modernize existing computer hardware and software; however, actual costs should not exceed \$200k. In March, a GIS professional will begin the transition for field data collections from paper to digital. Dr. Caillouet further proposed hiring a full time information technologist to install, maintain, secure and support the hardware, software and network upgrades. The Board concurred.

The District is currently seeking a full time mosquito control entomologist, to replace the position Director Taylor vacated.

SCOURGE/ADAPCO AGREEMENT

The Director provided an update on the proposed Scourge/ADAPCO agreement. Legal Counsel Jake Abdalla and auditor Keith Rovira consulted with Jason Trumbetta of ADAPCO and concurred that the agreement will not violate the Louisiana Procurement Code or the public bid statutes. Following Bayer's decision to forego re-registration of Scourge, ADAPCO purchased all remaining quantities and is the sole distributor for this product. Efficacy tests confirm that Scourge is one of the most effective ground adulticiding chemicals.

The Director proposed entering the agreement with ADAPCO and budgeting the remaining 8,100 gallons of Scourge in the 2018 budget. This will ensure an additional four-year supply before the product is no longer available. Commission Englande moved to enter the agreement with ADAPCO. Commissioner Stuart seconded the motion. The motion carried as follows:

YEAS: 3 NAYS: 1 ABSTAINED: 0 ABSENT: 1

ETHICS TRAINING

Director Taylor reminded the Commissioners and Advisors to complete the annual Louisiana Board of Ethics Training course.

MOSQUITO CONTROL REPORT

Assistant Director Caillouet reported that *Aedes vexans* and *Culex salinarius* activity increased this month, due to warmer temperatures. Ground adulticiding operations were employed for control. Many New Jersey light traps were removed and replaced with host seeking traps. Arbovirus surveillance utilizing CDC, gravid, and host seeking trap collections is underway.

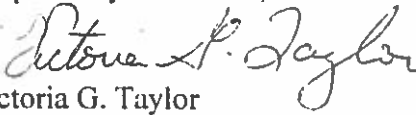
The Board briefly discussed assets and investments. Advisor Francis will contact financial advisor Tom Van Geffen concerning District investments.

Commissioner Alfred resigned as secretary/treasurer. The Board will appoint another secretary/treasurer at its March meeting.

ADJOURN

There being no further business, the meeting was adjourned at 2:30pm on a motion by Commissioner Englande. Commissioner Alfred seconded the motion. The motion carried.

Respectfully submitted,


Victoria G. Taylor
Director