

MINUTES

Board of Commissioners Meeting August 16, 2017

OPEN

The meeting of the Board of Commissioners, St. Tammany Parish Mosquito Abatement District, was called to order at 12:53pm by Chairman Eugene Garcia, August 16, 2017, in the District office at 62512 Airport Road, Building 23, Slidell, Louisiana.

Present were Mr. Anthony Alfred, Dr. A.J. Englande, Jr., Dr. Eugene Garcia, Dr. Peter Gerone, and Mr. David Stuart, Commissioners; Mr. Jake Abdalla, Legal Counsel; Mrs. Viki Taylor, Director; and Dr. Kevin Caillouet, Assistant Director. Advisory Board Dr. Ron Francis, Dr. Bob Lowrie, and Dr. Dawn Wesson were absent. Pilot Brandon Campbell was a guest at the meeting.

MINUTES

The minutes from the July 19 meeting were presented. The minutes were approved on a motion by Commissioner Englande. Commissioner Alfred seconded the motion. Carried.

TREASURER'S REPORT

The Treasurer's Report was presented and discussed.

The Treasurer's Report was accepted on a motion by Commissioner Gerone. Commissioner Alfred seconded the motion. Carried.

ST. TAMMANY PARISH BOARDS & COMMISSIONS MANUAL

Director Taylor presented a summary of two updates to the St. Tammany Parish Boards and Commissions Manual: (1) Sharing of Public Equipment and (2) Sexual Harassment Training.

SCOURGE PURCHASE UPDATE

The Director reported that the official Scourge purchase contract with Adapco was executed August 8.

IT UPDATE

Assistant Director Caillouet reviewed the ongoing development of the IT upgrade.

- a. Paychex - The payroll/time management system was initiated for the current pay period. Employees were offered the option for direct deposit. Automated time punch processes and human resource management functions are in progress.
- b. Intacct Accounting System Contract - District personnel researched, reviewed and compared digital accounting system software. Sage Intacct was recommended for accounting, budgeting, inventory and fixed assets software. Commissioner Alfred motioned to engage the services of Sage Intacct for the digital accounting system. Commissioner Englande seconded the motion. Carried.
- c. GIS Contract - This item was postponed until the September meeting.

TWIN OTTER UPDATE

Director Taylor reported that Chief Pilot Ben Smith is presently conducting test flights at IKHANA. The FAA approved the aircraft for flight and issued the airworthiness certificate. The Wingman aerial spray system touch screen arrived damaged, so ADAPCO issued a replacement. Mr. Smith plans to return in the Twin Otter aircraft.

MOSQUITO CONTROL REPORT

Assistant Director Caillouet reported that 35 mosquito pools returned positive for West Nile virus this season. One West Nile fever human case was reported, with an onset date of July 24. The threat of Zika virus remains low, with only three travel related cases in Louisiana. In addition, one travel related case of dengue fever was also reported. The WNV vector index and *Culex p. quinquefasciatus* abundance both remain below the historical average.

ADJOURN

There being no further business, Commissioner Alfred moved to adjourn the meeting at 1:24pm. Commissioner Gerone seconded the motion. The motion carried.

Respectfully submitted,

Dr. Peter J. Gerone
Secretary/Treasurer